

INGQUZA HILL LOCAL MUNICIPALITY



POSTS ADVERTISEMENT Bulletin No.2/07/2022

Ingquza Hill Local Municipality (Incorporating **Flagstaff and Lusikisiki Towns**) hereby invites applications from suitably qualified and experienced persons to fill the following vacancies:

DEPARTMENT: BUDGET & TREASURY

1. Manager: Supply Chain Management **Five (5) years Performance Based Fixed Term contract) (All-inclusive total cost to company of R919, 649, 07 per Annum REF: 02/07/2022/01**

Requirements

- Matric
- National Diploma / Degree in Accounting or equivalent qualification in Finance or Supply Chain Management.
- Valid code B/EB driver's license
- 3 years relevant Procurement experience in Public Sector in a management/supervisory role.

Key Performance Areas

- Manages the key performance areas and result indicators associated with the Supply Chain Management.
- Coordinate the Evaluation tender procedures, assesses Supply Chain performance, compiles and interprets management reports and manages risks and corruption prevention.
- Compiling and maintaining the implementation of approved, budgets, analyzing and correcting/approving deviations of incidental costs.

- Coordinates the Bid Evaluation Committee which regulates Supply Chain Management on behalf of the Municipality in a honest, fair, impartial, transparent, cost – effective and accountable manner in accordance with the accounting officer's directives
- Communicating with the Internal Auditor on Audit findings and recommendations and institutes the necessary investigational or corrective measures.
- Authorizing requisitions (internal and external), orders and payments.
- Implementing sequences associated with establishing databases reflective of all Supply Chain initiative.

Only a comprehensive Application letter, Curriculum Vitae and IHLM application form must be submitted. Additional certified copies of qualifications and Identity Documents shall be requested from shortlisted candidates.

Applications must be addressed to: The Acting Municipal Manager, Ingquza Hill Local Municipality, P.O. Box 14, Flagstaff, 4810. Hand delivered applications can be sent to No: 135 Main Street, Flagstaff or no 66 Main Street, Lusikisiki, clearly marked "Application for Employment".

Faxed, emailed or late applications will NOT be accepted and will not be responded to.

Closing date for all applications **16 August 2022 @ 14:30**

NB. Qualifications checks and practical driving tests where applicable will be done to selected candidates.

If you have not heard from us within 60 days after the closing date, you may regard your application as unsuccessful.

It is the intention of Ingquza Hill Local Municipality, as an Affirmative Action Employer, to promote the interests of previously disadvantaged groups when filling the above positions, in line with the municipality's Employment Equity Plan.

Ingquza Hill Local Municipality reserves the right not to fill the advertised post at the sole discretion of Council. For further enquiries contact Mrs. U Nopakela - Human Resources Administration Officer at 039 253 1568 / 1539/1096 or umbangatha@ihlm.gov.za.

**ACTING MUNICIPAL MANAGER
M PINYANA**